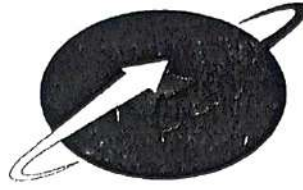


मुख्यमहाप्रबंधक (भवनएवंकार्य),
बीएसएनएलकॉर्पोरेटकार्यालय,
टेलीग्राफकार्यालयभवन,
कश्मीरीगेट, दिल्ली- 06

☎011-23865254, ☎011-23865284



BSNL
Connecting Bharat
Securely • Affordably • Reliably

No. BSNLCO-BWHR/18(18)/1/2020-BW-BSNL CO-Part(4)

Dated 27.08.2026

To

All CGMT

BSNL Telecom Circles

Sub: Upkeep & Maintenance of BSNL Colonies & Inspection Quarters - Regarding

Ref: 1) This office letter no. BSNLCO(11)/1/2020-BW dated 30.09.2024, &

2) No.BSNLCO-BWHR/18(18)/1/2020-BW-BSNLCO-Part(4) dated 27.11.2025
(Copies enclosed)

1. This is in continuation of the aforesaid letters under reference issued from this office, wherein kind attention was invited to the requests received from Staff/Associations regarding the proper maintenance of Inspection Quarters (IQs), Staff Colonies and Staff Quarters in all the Circles/Metro Districts and Maintenance Regions.
2. Moreover, BSNL Associations have again sought the intervention of BSNL Management for ensuring proper maintenance of Inspection Quarters (IQs) and regular upkeep and maintenance of Staff Quarters across all the Circles/Metro Districts and BSNL Corporate Office.
3. In this regard, it is requested that suitable directions may kindly be issued to all BA Heads to accord due priority to Civil Maintenance activities, particularly in respect of BSNL Staff Quarters, compounds and Inspection Quarters, so as to ensure a clean, hygienic and safe environment for the residents of staff colonies and also to enhance the service life of BSNL assets. It is also submitted that sufficient provision of R&M funds is being made as per requirements.
4. Further, initiatives at the Circle and BA levels may also be undertaken by encouraging BSNL staff and their families to voluntarily participate in Shram Daan activities in open BSNL areas on a regular basis, say once or twice a week. Volunteer teams may be constituted at the Circle/BA level to undertake Shram Daan activities within BSNL compounds.
5. In view of the above, it is once again requested to kindly accord due attention to enhancing maintenance activities in Staff Quarters, IQs and BSNL compounds so as to create a clean, healthy and hygienic environment for BSNL staff and their families, besides ensuring the overall safety and structural integrity of the buildings. These objectives can be achieved through the active cooperation of all stakeholders, including Administrative Authorities and BSNL staff. Such efforts will also contribute towards enhancing the service life of BSNL buildings/assets and improving the overall image of BSNL.

यहपत्रसक्षमअधिकारीकेअनुमोदनपरजारीकियागयाहै।

Encl: As above

Athore
27/08/2026

(A.C. Khare)

Addl. GM (BW)

☎011- 23865302

Copy to:

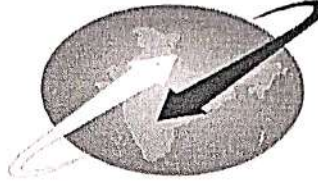
All PCE(C)/Sr.CE(C)/CE(C)'s, BSNL Civil Zones for co-ordinating with circle heads to get allocated the R&M funds for carrying out necessary maintenance works in BSNL staff quarters/compounds and Inspection Quarters.

Page 1 of 1

रजि. एवंकॉर्पोरेटकार्यालय. : भारतसंचारभवन, एच.सी. माथुरलेन, जनपथ, नईदिल्ली-110001
कॉर्पोरेटपहचानसंख्या (CIN): U74899DL2000GOI107739, वेबसाइट: WWW.BSNL.CO.

मुख्यमहाप्रबंधक (भवनएवंकार्य),
बीएसएनएलकॉर्पोरेटकार्यालय,
टेलीग्राफकार्यालयभवन,
कश्मीरीगेट, दिल्ली- 06

☎ 011-23865254, ☎ 011-23865284



BSNL
Connecting Bharat
Security • Affordably • Reliably

No: BSNLCO-BWHR/18(18)/1/2020-BW

Dated 27.11.2025

To

All CGMT

BSNL Telecom Circles

Sub: Upkeep & Maintenance of BSNL Colonies & Inspection Quarters regarding.

Ref: This office letter no. BSNLCO(11)/1/2020-BW dated 30.09.2024 (Copy enclosed).

1. Kind attention is invited to the requests received from Staff/Associations regarding the proper maintenance of Inspection Quarters (IQs), Staff Colonies & Staff Quarters in all the Circles/Metro Districts and Maintenance Regions.
2. In this regard, this office, vide letter no. BSNLCO(11)/1/2020-BW dated 30.09.2024, had earlier requested issuance of suitable directions to all the BA Heads to focus on Civil Maintenance Activities, especially for BSNL staff quarters/compounds and Inspection Quarters, so as to enhance the life of BSNL assets and ensure staff welfare.
3. It is further submitted that BSNL Associations have again sought the intervention of BSNL Management for proper maintenance of Inspection Quarters (IQs) and regular upkeep and maintenance of staff quarters across all the Circles/Metro Districts and BSNL CO.
4. In view of the above, it is requested to pay focused attention to enhancing maintenance activities in staff quarters, IQs, and BSNL compounds so as to create a healthy and hygienic environment for BSNL staff and their families, as well as to ensure the overall safety of structures. This can be achieved with the cooperation of all stakeholders, including Administrative Authorities and BSNL staff. These efforts will also enhance the life of buildings and improve the BSNL brand image.
5. In this regard, sufficient provision of R&M funds are being made as per requirements. Further, initiatives at the Circle and BA levels may also be undertaken by encouraging BSNL staff and their families to volunteer for *Shram Daan* in open BSNL areas on a regular basis, say once or twice a week. Volunteer teams from BSNL may be constituted to carry out *Shram Daan* activities within BSNL compounds.
6. Therefore, it is once again requested to bestow your personal attention in this matter and direct all BA Heads to focus on Civil Maintenance Activities, especially for BSNL staff quarters/compounds and Inspection Quarters, to

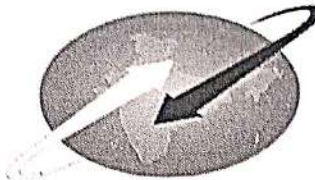
Page 1 of 2

रजि. एवंकॉर्पोरेटकार्यालय. : भारतसंचारभवन, एच.सी. माथुरलेन, जनपथ, नईदिल्ली-110001
कॉर्पोरेटपहचानसंख्या (CIN): U74899DL2000GOI107739, वेबसाइट: WWW.BSNL.CO.

27/11/2025

मुख्यमहाप्रबंधक (भवनएवंकार्य),
बीएसएनएलकॉर्पोरेटकार्यालय,
टेलीग्राफकार्यालयभवन,
कश्मीरीगेट, दिल्ली- 06

☎ 011-23865254, ☎ 011-23865284



BSNL
Connecting Bharat
Securely • Affordably • Reliably

enhance the life of BSNL assets and address the issues raised by BSNL Staff Associations.

यह पत्र सक्षम अधिकारी के अनुमोदन पर जारी किया गया है।

20.11.2021
(अभिलाषचंद्रखरे)

अति.महाप्रबंधक(भवनएवंकार्य)

Copy to:

1. PCE(C)/Sr.CE(C)/CE(C), All BSNL Civil Zones for co-ordinating with circle heads to get allocated the R&M funds for carrying out necessary maintenance works in BSNL staff quarters/compounds and Inspection Quarters.

O/o Chief General Manager (BW),

BSNL Corporate Office,

Telegraph Office Building,



भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

No: BSNLCO(11)/1/2020-BW

Dated 30.09.2024

To,

All C. G. M.T.

BSNL Telecom Circles

Sub: Upkeep & Maintenance of BSNL Colonies & Inspection Quarters regarding.

1. Your kind attention is invited to the requests of staff/associations regarding upkeep & maintenance of BSNL Colonies & Inspection quarters.
2. It is submitted that the civil maintenance works in BSNL staff quarters and BSNL Inspection Quarters are of paramount importance for the overall impact of BSNL brand as well as life of the building. During past few years, funds have been provided for execution of civil maintenance works. General condition of Inspection Quarters in remote locations also needs focus for proper upkeep, for the welfare of the BSNL staff. The structural safety of BSNL buildings is of utmost importance to preserve our valuable assets and to increase the useful life of these structures. This will also motivate staff through fulfilment of welfare activities.
3. Further upkeep of the open areas in BSNL colonies is also very important. Post Monsoon season, open areas in BSNL compounds become source of unwanted grass/ bushes/weeds etc., which becomes a source of growth of mosquitoes, and may endanger health of inhabitants. This aspect needs attention for the health of inhabitants and for welfare of BSNL employees and families.
4. Taking cognizance of facts highlighted in the above paras, it is high time to pay attention to enhance maintenance activities in the staff quarters/ IQ's and BSNL compounds in order to create healthy and hygienic atmosphere for the BSNL staff and families and also for overall safety of structures. This can be achieved with co-operation of all including Administrative authorities / BSNL staff.
5. In this regard, sufficient provision of R&M funds are being provided as per requirement. Not only that, initiatives at circle as well BA level can be made by encouraging the BSNL staff and its families to come forward for voluntary Shram Daan in open BSNL areas on regular basis say once or twice a week. Teams from BSNL volunteers can be constituted to take up Shram Daan in

Page 1 of 2

Signature
30/09/2024

Regd. & Corporate Office. : Bharat Sanchar Bhavan, H.C. Mathur Lane, Janpath, New Delhi-110001

Corporate Identity Number(CIN): U74899DL2000GOI107739

Website: www.bsnl.co.in

O/o Chief General Manager (BW),

BSNL Corporate Office,

Telegraph Office Building,



भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

open BSNL compounds. This would not only bring complete cleanliness, but will also be a one step forward from BSNL towards Swachhata Action Plan, an initiate from our Hon'ble Prime Minister.

6. Accordingly, it is requested to issue suitable directions to all BA heads to focus on the Civil Maintenance Activities especially for BSNL staff quarters/compound and Inspections Quarters for increasing the life of BSNL assets and for staff welfare.

This is issued with approval of Competent authority.


(A.C. Khare)

Addl. GM (BW)

☎011- 23865302

Copy to:

1. PCE(C)/Sr. C.E(C)/CE(C), All BSNL Civil Zones for co-ordinating with circle heads to get allocated the R&M funds sufficient to carry out necessary maintenance works in BSNL staff quarters/compounds and Inspection Quarters.