



efile no:BSNLCO-11/13(11)/3/2024-RECTT-CO-Part(1)

Dated: 17/05/2024

To

**All Chief General Managers
BSNL Telecom Circles**

Sub: Holding of Limited Internal Competitive Examination (LICE) for promotion from Personal Assistant to the grade of Private Secretaries in BSNL field units.

It has been decided to hold Limited Internal Competitive Examination (LICE) to fill up the vacant posts in the grade of Private Secretaries in BSNL field units in the light of Recruitment Rules (RR) circulated vide letter no.20-8/2002-Pers-II dated Feb, 2004 and subsequent modification of RRs vide letter No. 20-34/2010-Pers-II dated 17-02-2011(ANNEXURE-B) and schemes and syllabus circulated vide letter no. dated 22-02-2011 along-with modified letter No. 20-05/2009-Pers-II dated 24-11-2011(ANNEXURE-C).

STARTING DATE OF ONLINE REGISTRATION OF APPLICATION	Will be communicated separately
LAST DATE OF ONLINE REGISTRATION	Will be communicated separately
EDITING PERIOD	Will be communicated separately
DATE OF ONLINE/OFFLINE EXAMINATION	Will be communicated separately

2. There are total 24 vacant post to be filled in 17 circles as per Annexure-A.

3. The details of papers and time- table of the examination will be as under:-

Paper	Subject	Marks	Date of Exam	Duration
Paper - I (objective multiple Choice)	i. General Awareness	75	will be communicated later	2 Hours
	ii. General English	75		
	iii. Computer Fundamentals	50		
	Total	200		
Paper - II (Skill Test)**	Skill test in Shorthand 100 words per minute for 07 (seven) minutes	300		Reading - 10 minutes Transcribing time (English) -40 Minutes (Hindi) -55 Minutes

Detail notification would be published shortly.

This issued with the approval of competent authority.

P.K.Jha

(Pravin Kumar Jha)
Assistant General Manager (Rectt)

Copy to:

1. PPS to Dir(HR) BSNL Board for kind information please.
2. PGM(Pers) BSNLCO for information please.