

अरविन्द वडनेरकर

निदेशक (एचआर)

ARVIND VADNERKAR

Director (HR)

BSNL Board

D.O. No BSNLCO-ADMN/11(15)/2/2021-ADMN.

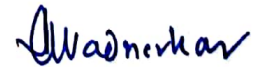
DATED 03 June, 2021

Dear CGMs,

I would like to draw your kind attention to Sr GM (Admin), BSNL CO letter dated 24.05.2021 requesting all the Circle Heads to monitor the release of the terminal benefits to the family of the deceased employees within 30 days. I have reviewed the progress Circle-wise and found the progress far from satisfactory. Therefore, I emphasize that timely release of all the terminal benefits will need much more proactive and focussed action by all the concerned officers.

2. It is necessary that the Circle Heads assign top most priority for the following activities:
  - a) Daily monitoring of the progress of payments to the family of deceased employee by GM (HR/Admin) and IFA.
  - b) Daily updating of progress in the Google spreadsheet by the nodal officer.
  - c) Settlement of all the terminal benefits to the family of deceased employees who died before 30.04.2021 may positively be done before 15<sup>th</sup> June, 2021. In order to avoid any delay beyond the target date, CGMs shall immediately hold the VC with BA heads, GM (HR/Admin) and IFA to take preventive measures.
3. I will also start holding VC with the Circles heads regularly and the progress made in the cases pertaining to your jurisdiction should be kept handy. Sr GM (Admin) will inform the schedule of the VCs separately.
4. In this hour of grief, it must be our endeavour to support the bereaved families in every possible way. Please recall that in my letter dated 13.05.2021 in which I mentioned that the Welfare Officer of the Business Area/Unit may be deputed to arrange to get the requisite procedures/papers/forms completed by the eligible family member. I urge upon you to extend all possible support to the families of our deceased employees including dealing their cases with a more proactive and humane approach.

With best wishes



3.6.2021  
(Arvind Vadnerkar)

To

All Heads of Telecom Circles/Other Administrative Units, BSNL

**Copy to:**

1. PPS to CMD, all the Directors BSNL Board & CVO BSNL, New Delhi.
2. All CGMs/PGMs/Sr GMs/GMs of Corporate office.
3. PGM (Pers)/Sr GM (Estt), BSNL CO for necessary action.