URGENT & MOST IMPORTANT

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BHARAT SANCHAR NIGAM LIMITED [A Government of India Enterprise] CORPORATE OFFICE PERSONNEL (DPC) SECTION 4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-1.

No. 451-15/2016-Pers (DPC)

dt. 3)- 10-2016

To All heads of Telecom Circles / Metro districts / Maintenance Regions / Projects / Stores / BRBRAITT / ALTTC All Other Administrative Units Bharat Sanchar Nigam Limited

Sub:- Requirement of APARs / shown certificate of all working AGM/DE(T)s (Regular) - Reg.

All Circle nodal officers are requested to make it available one of the <u>ORIGINAL</u> (Corporate office copy) copies of APAR immediately for the period from **2010-11 to 2015-16** along with disclosure certificate of all AGM/DE(T)s working on regular basis at CS to DIR(HR)office If only one ORIGINAL is available with circle, they may forward the photo copy, (attested on each page), of the same period immediately with out further delay to CS to DIR(HR). **Circles may retain one of the original copies for the period from 2010-11 to 2015-16 with them for future reference.**

Circle nodal officers may contact CS to DIR(HR) for reconciling the availability of APAR folders. DPC section will not display the list of non-availability of APARs. Hence, circle nodal officers may contact CS to DIR(HR) for reconciling the availability of APARs. Phone no. 23736031 - 32 / fax no. 23736033, Email ID - confidentialcelldirhr@gmail.com.

However, CR cell has verified the availability of APARs of some of the AGM(T)s (Regular) and found that there are some missing periods in the folders maintained at CS to DIR (HR). (The list of APARs missing is enclose for information). Hence, circles are requested to forward the APARs of above period to CS to DIR (HR) office immediately for placing in the APAR folders of respective executives.

(P.S.V.RAMA RAO) אספרארוי⁵ AGM-DPC 011-23037657, FAX – 23326546 Mail – <u>dpcagm@gmail.com</u>

Encl :- as above (Soft cofy)

Copy to :-

CS to Director (HR), BSNL CO, New Delhi for inf. & n/a please