



NO. BSNLCO-PERB/19(12)/2/2022-PERS1 Part(3)

Dated: 26.09.2024

To,

All Heads of Telecom Circles/Metro Districts & Other Administrative Units
All PGMs/Sr. GMs/GMs of BSNL CO New Delhi
Bharat Sanchar Nigam Limited.

Sub:- Processing of e-APAR for "Executive and Non-executive" employees of BSNL, online through ESS-Portal for year 2023-24- regarding.

Ref:- (i) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(3) dated 04.04.2024.
(ii) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(3) dated 05.04.2024.
(iii) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(3) dated 22.05.2024.
(iv) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(3) dated 28.06.2024.
(v) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(3) dated 05.09.2024.

Kind reference is invited to this office letters under references vide which the timelines for various activities for e-APAR completion have been circulated/revised.

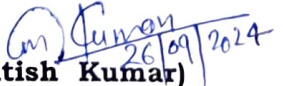
(2) In view of the pending APARs of some officers/officials, the competent authority has decided to provide a last opportunity for processing of APAR for year 2023-24 and extend the last date of self-appraisal, reporting & reviewing of APARs as below:

- (a) The last date for **self-appraisal** will be **27.09.2024**.
- (b) The last date for reporting of APAR by **Reporting officer** will be **29.09.2024**.
 - (i) by the **Reporting officer-1** will be **28.09.2024**.
 - (ii) by the **Reporting officer-2** will be **29.09.2024**.
- (c) The last date for reviewing of APAR by **Reviewing officer** will be **30.09.2024**.

(3) The timelines for other activities for processing of e-APAR, already conveyed vide letters under references for employees of BSNL shall remain unchanged.

(4) All executives and non-executives of BSNL are hereby advised to comply with the timelines for processing of e-APARs.

This issues with the approval of Competent Authority.


(Satish Kumar)
Dy. GM (Pers.1)
BSNL CO, New Delhi

Copy to : DGM(ERP-Pers.) for information and necessary action please.