

CORPORATE OFFICE:

5th Floor

Telecom Establishment (TE) Section
Establishment Branch



भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

No. 3-1/2010-TE

Dated: 20.06.2017

To,

All Heads of Telecom Circles/
All Heads of Metro Districts/
All Heads of Administrative Units. BSNL

Subject: Holidays to be observed in BSNL Offices during the year 2018- reg.

In accordance with Ministry of Personnel, Public Grievances & Pensions (Deptt. of Personnel & Training) O.M. No. 12/3/2017-JCA-2 dated 14th June, 2017, it has been decided by the Competent Authority that the holidays as specified in the **Annexure - I** to this O.M. will be observed in all the BSNL Offices located at Delhi / New Delhi during the **year 2018**. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure - II**.

2. BSNL Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

1. REPUBLIC DAY
2. INDEPENDENCE DAY
3. MAHATMA GANDHI'S BIRTHDAY
4. BUDDHA PURNIMA
5. CHRISTMAS DAY
6. DUSSEHRA (VIJAY DASHMI)
7. DIWALI (DEEPAVALI)
8. GOOD FRIDAY
9. GURU NANAK'S BIRTHDAY
10. IDU'L FITR
11. IDU'L ZUHA
12. MAHAVIR JAYANTI
13. MUHARRAM
14. PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Circle Heads of Territorial Circles in consultation with the Circle Staff Welfare Board and the representative Union and keeping in view the recommendation of the Central Government Employees Coordination Committee in the State Capitals. The final list applicable uniformly to all BSNL offices within the territorial jurisdiction of the concerned State shall be notified accordingly and a copy endorsed to the Corporate Office within a period of 4 weeks of issue of this letter and no change can be carried out thereafter. It is also clarified that no change is permissible in regard to festivals and dates as indicated.

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1. AN ADDITIONAL DAY FOR DUSSEHRA
2. HOLI
3. JANAMASHTAMI (VAISHNAVI)
4. RAM NAVAMI
5. MAHA SHIVRATRI
6. GANESH CHATURTHI / VINAYAK CHATURTHI
7. MAKAR SANKRANTI
8. RATH YATRA
9. ONAM
10. PONGAL
11. SRI PANCHAMI / BASANT PANCHAMI
12. VISHU / VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA / 1ST NAVRATRA / NAURAZ / CHHATH POOJA / KARVA CHAUGH.

3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.

4. The list of Restricted Holidays appended to this O.M. is meant for BSNL Offices located in Delhi / New Delhi. The Heads of Territorial Circle in consultation with the Circle Staff Welfare Board and the representative Union and keeping in view the recommendations of the Central Government Employees Co-ordination Committee in the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Heads of Territorial Circles are authorized to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through T.V. / A.I.R. / Newspapers and the Heads of Territorial Circles may take action according to such an announcement without waiting for a formal order, about the change of date.

6. In 2018, Diwali (Deepavali) falls on Wednesday, November 7, 2018 (Kartika 16). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Naraka Chaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on- "Naraka Chaturdasi Day (in place of Deepavali Day) for the Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.

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7. BSNL Offices which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by respective Heads of Circle themselves for the year 2018, subject to para 3.2 above.

J. K. Mishra
20.06.17

(J. K. Mishra)
Assistant General Manager (Estt.II)

Encl.: List of Holidays.

Copy to:

1. PPS to CMD, BSNL
2. All Directors, BSNL Board.
3. ED (FIN)/ (CA)/ (CN).
4. All PGM / GM, BSNL CO.
5. CVO/CS & GM (Legal)
6. All DGMS / AGMs, BSNL CO.
7. All Sections of BSNL CO.
8. Recognized Union/Association.
9. OL Section for Hindi Translation.
10. Internet Portal.

U. Gangar
20.06.17

(Usha Gangar)
DM (TE)

**LIST OF HOLIDAYS DURING THE YEAR 2018 FOR ADMINISTRATIVE
OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No.	Holiday	Date	Saka Date	Day
1939 SAKA ERA				
1.	Republic Day	January 26	Magha 06	Friday
2.	Maha Shivaratri	February 14	Magha 25	Wednesday
3.	Holi	March 02	Phalguna 11	Friday
1940 Saka Era				
4.	Mahavir Jayanti	March 29	Chaitra 08	Thursday
5.	Good Friday	March 30	Chaitra 09	Friday
6.	Buddha Purnima	April 30	Vaisakha 10	Monday
7.	Idul Fitr	June 16	Jyaishtha 26	Saturday
8.	Independence day	August 15	Sravana 24	Wednesday
9.	Id-ul-Zuha (Bakrid)	August 22	Sarvana 31	Wednesday
10.	Janmashtami	September 03	Bhadra 12	Monday
11.	Muharram	September 21	Bhadra 30	Friday
12.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Tuesday
13.	Dussehra	October 19	Asvina 27	Friday
14.	Diwali (Deepavali)	November 07	Kartika 16	Wednesday
15.	Milad-un-Nabi or Id-e- Milad (Birthday of Prophet Mohammad)	November 21	Kartika 30	Wednesday
16.	Guru Nanak's Birthday	November 23	Agrahayana 02	Friday
17.	Christmas Day	December 25	Pausha 04	Tuesday

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LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2018 FOR ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI, NEW DELHI

S.No	Holiday	Date	Saka Date	Day
SAKA ERA 1939				
1.	New Year's Day	January 01	Pausha 11	Monday
3.	Makar Sankranti	January 14	Pausha 24	Sunday
4.	Pongal	January 14	Pausha 24	Sunday
5.	Basant Panchami /Sri Panchami	January 22	Magha 02	Monday
6.	Guru Ravidas's Birthday	January 31	Magha 11	Wednesday
7.	Swami Dayananda Saraswati Jayanti	February 10	Magha 21	Saturday
8.	Shivaji Jayanti	February 19	Magha 30	Monday
9.	Holika Dahan/Dolyatra	March 01	Phalguna 10	Thursday
10.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	March 18	Phalguna 27	Sunday
SAKA ERA 1940				
11.	Ram Navami	March 25	Chaitra 04	Sunday
12.	Easter Sunday	April 01	Chaitra 11	Sunday
13.	Hazarat Ali's Birthday	April 01	Chaitra 11	Sunday
14.	Vaisakhi/Vishu/Mesadi	April 14	Chaitra 24	Saturday
15.	Vaisakhadi(Bengal)/ Bahag Bihu (Assam)	April 15	Chaitra 25	Sunday
16.	Guru Rabindranath's birthday	May 09	Vaisakha 19	Wednesday
17.	Jamat-Ul-Vida	June 15	Jyaishtha 25	Friday
18.	Rath Yatra	July 14	Ashadha 23	Saturday
19.	Parsi New Year's day/Nauraj	August 17	Sravana 26	Friday
20.	Onam or Thiru Onam Day	August 25	Bhadra 03	Saturday
21.	Raksha Bandhan	August 26	Bhadra 04	Sunday
22.	Vinayaka Chaturthi/ Ganesh Chaturthi	September 13	Bhadra 22	Thursday

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23.	Dussehra (Maha Saptami) (Additional)	October	16	Asvina	24	Tuesday
24.	Dussehra (Maha Ashtami) (Additional)	October	17	Asvina	25	Wednesday
25.	Dussehra (Maha Navmi)	October	18	Asvina	26	Thursday
26.	Maharishi Valmiki's Birthday	October	24	Kartika	02	Wednesday
27.	Karaka Chaturthi (Karva Chouth)	October	27	Kartika	05	Saturday
28.	Deepavali (South India)	November	06	Kartika	15	Tuesday
29.	Naraka Chaturdasi	November	06	Kartika	15	Tuesday
30.	Govardhan Puja	November	08	Kartika	17	Thursday
31.	Bhai Duj	November	09	Kartika	18	Friday
32.	Pratihara Sashthi or Surya Sashthi (Chhat Puja)	November	13	Kartika	22	Tuesday
33.	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana	03	Saturday
34.	Christmas Eve	December	24	Pausha	03	Monday

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