



Bharat Sanchar Nigam Ltd
(A Govt of India Enterprise)

SEA Section,
Corporate Office,
7th Floor,
Bharat Sanchar Bhawan,
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No: 3-41/2011-SEA-BSNL (Part)

Dated: 06.01.2012

To

The CGM/IFA, A&N/APT /Assam / Bihar/ Gujarat/ J&K/ Karnataka /Kerala /Madhya Pradesh /NE-I /NE-II /MHT /Haryana /Himachal Pradesh / Punjab /Orissa /Rajasthan /Tamil Nadu /WBT/UP (E)/ UP(W) /UTL/ Jharkhand /Chattisgarh Circles, BSNL.

The CGM/IFA, Chennai Telecom District/ Kolkatta Telecom District/ NATFM, Hyderabad.

The CGM/IFA, Project, Kolkatta/Chennai/Mumbai/New Delhi.
The CGM/IFA, Mtce, Kolkatta/Chennai/Mumbai/New Delhi.

The CGM/IFA, Telecom Factory, Kolkatta/Jabalpur/Mumbai, BSNL.

The CGM/IFA, T&D Jabalpur/BRBRAITT, JBL/TS Kolkatta/ Task Force Guwahati /ALTTC Ghaziabad. REP Nagpur/ Data Network/QA BGL, BSNL.

The CPAO, ITI Bills, Doorvani Nagar, BSNL, Bangalore.

Sub: Proposal for convening of DPC for promotion to the cadre of AO and calling for ACRs and other information - regarding.

Sir/Madam,

The undersigned is directed to say that there is a proposal to convene a meeting of the Departmental Promotion Committee shortly to draw up a panel of Junior Accounts Officers/Assistant Accounts Officers for promotion to the grade of Accounts Officer in the BSNL against the crucial date of 01.07.2011.

2. JAOs/AAOs with three years of regular service in the grade are eligible as on 01.07.2011, for promotion to the grade of AO subject to the availability of vacancies.

3. List of JAOs/AAOs who are eligible for promotion to the grade of AO against 01.07.2011 DPC is enclosed in Annexure-I. The requisite information in respect of these officers along with their ACR gradings for the last five years i.e. 2006-07, 2007-08, 2008-09, 2009-10 and 2010-11 may be furnished in the proforma enclosed in Annexure-II.

4. In case any JAO/AAO belonging to General/SC/ST category, who is senior to those appearing in the Annexure-I and have fulfilled the requisite condition for promotion as mentioned in Para-2 above, but his / her name is not appearing in the Annexure-I, the name along with their full particulars and up to date CR Dossiers (i.e. from 2006-07 to 2010-11) of such officers may be forwarded with a specific remark that "Shri _____ (Sl. No. _____)" but his/her name was left out in the Annexure-I. This information may be sent as "supplement to Annexure-I" separately.

5. There may be cases of some JAOs/AAOs whose circle of posting shown in the list may not be correct. In such cases, and in respect of those officers who are working in your circle, but their present circles of posting have been shown otherwise, their up to date CR Dossiers (i.e. from 2006 to 2010-11) may also be furnished to this office.

6. There may be some cases where JAOs/AAOs would had been eligible for promotion in the earlier DPCs but have not been promoted on account of various reasons like revision of seniority, omission in the earlier DPCs, currency of punishment, pending disciplinary proceedings, disciplinary proceedings dropped subsequently or any other cases of peculiar nature related to SC/ST officials. The information in respect of these officers along with their CR gradings for the last five years i.e. from 2006-07 to 2010-11 may also be furnished in the proforma enclosed in Annexure-IV.

7. ACRs for financial years 2006-07, 2007-08, 2008-09, 2009-10 and 2010-11 in respect of the officers whose names included in Annexure-I should be sent to this office by 31.03.2012. ACRs for the above periods for each official should be stitched chronologically and sent at one stretch. In case, ACRs of any particular year is not available, ACRs of the equal period prior to the years 2006-07 may be forwarded along with the reasons for non-availability of the requisite ACRs comprising a set of five years irrespective of the fact that the official was in the cadre or not.

8. Before forwarding the CRs of eligible officers to this office, it may be ensured that if any officer with below bench mark gradings in ACR as given in EPP (for post based promotion) prior to the reporting period 2008-09 may be intimated to the concerned and follow-up action as contained in DOP&T Lr. No.21011/1/2010-ESH-A dated 13.04.2010 may be taken.

9. The information may be forwarded to this office, in hard copy as well as in soft copy, directly to :

The Assistant General Manager (SEA),
7th Floor, Bharat Sanchar Bhawan,
Harish Chander Mathur Lane,
Janpath, New Delhi - 110001.

10. While forwarding the same, the updated CRs in respect of the officers as mentioned in Paras 3, 4 and 6 along with following particulars duly signed by the Circle IFA may be furnished:

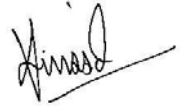
- a) The particulars given in the Annexure-I, II, III and IV are complete in all respect with reference to the authentic entries in the service book of the officials.
- b) That wherever any disciplinary / vigilance case is pending against any officer, the same has duly been mentioned and particulars in brief, are incorporated.
- c) That integrity of the official is certified.

11. The vigilance clearance in respect of JAOs mentioned in the Annexure-I may be sent directly to AGM (SEA), CO BSNL duly approved by Circle Vigilance Head and in respect of AAOs may be sent to Additional CVO, CO BSNL for which separate requisition is being sent to Vigilance branch, CO BSNL.

12. The seniority of 2006 batch candidates (SC/ST) was shown based on their merit as intimated by NATFM, Hyderabad.

13. **The receipt of this letter may kindly be acknowledged.**

This issues with the approval of the Competent Authority.



(V.K.Bazaz)

Astt. General Manager (SEA)

Encl:

1. **Annexure-I (Eligibility list).**
2. **Annexure-II, III & IV -Proforma for furnishing information.**