

No.20-27/2010-Pers.II
BHARAT SANCHAR NIGAM LIMITED
[A Government of India Enterprise]
CORPORATE OFFICE
PERSONNEL-II SECTION

Bharat Sanchar Bhawan, 4th Floor, New Delhi - 110 001.


Dated:- 27th August, 2010.

To
All Heads of Telecom Circle/
Metro Districts/Maintenance Regions/
Projects/Stores/BRBRAITT/ALTTC.
All other Administrative Units,
Bharat Sanchar Nigam Limited

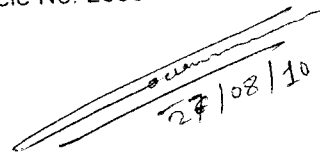
Subject:- Clarification regarding APAR Form to be adopted by the Circles for PA/PS
Cadre working in BSNL Field Units.

This Office has received many references from Field Units as well as Employee Associations seeking clarification regarding APAR Form to be adopted by Circles for PA/PS Cadre of BSNL Field Units. Following issues have been examined and clarifications as detailed below are issued with the approval of the competent authority for necessary action:-

Sl.No.	Name of the Unit/Association	Issue Raised	Clarification
1.	Eastern Telecom Region, Kolkata.	If the APARs/ACRs for PA/PS can be continued to be written in APP-54A as earlier.	With the restructuring of PA/PS Cadre w.e.f. 1.1.2004, erstwhile Stenographers Grade-II & Grade-I have been merged and redesignated as PA which is an Executive Cadre in BSNL. DOP&T have recently designed an APAR Form exclusively for PA/PS Cadres in various establishments of Govt. of India. The said APAR Form is job specific for these cadres, specially keeping in view the fact that their Reporting as well as Reviewing Authorities are normally the same. Accordingly, it has been earlier decided to adopt the said APAR Form for PA/PS Cadres of BSNL C.O. As the job profile of PA/PS working in field units of BSNL is generally the same, it has accordingly been decided to extend its applicability for PA/PS of field units also.
2.	AIBSNLEA	Either provision may be made to include the relevant columns in the APAR form meant for Group "B" to suite the scope of work of PAs/PSs or the APAR meant for the Corporate Office PS/PA/Stenos may be made applicable to the PS/PA/Stenos of field units also.	


(V.K. SINHA) 27.8.10
Assistant General Manager (Pers.II)
Tele No. 2303 7191

Copy to:-
1. PPS to CMD, BSNL.
2. PPS to All Directors, BSNL Board.


(Lochan R. Keote)
Dy. Manager(Pers.)
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