



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

**Room No-211, 2nd Floor, Eastern Court,
Jan Path, N. Delhi-110001**

No: CS/DIR (Fin)/3-1/2017-18

Dated 27.10.2017

To,

All Heads and IFAs of Telecom Circles/ Metro Districts/Maintenance Regions/
Projects/Stores/ Factories/ BRBRAITT/ ALTTC & all other administrative units.

Sub:- Timely completion and proper maintenance of Annual Performance Appraisal Report(APAR) and communication of all entries to executives for fairness and transparency in public administration—regarding.

Kindly refer to this office letter of even No. dated 16.06.2016, on the above mentioned subject, where in it was requested to send the Annual Performance Appraisal Reports in respect of all Telecom Finance executives up to 2015-16 to **Confidential Secretary to Director (Finance)** latest by 05.06.2016 positively and reminder was also issued on 26.11.2016, 16.06.2017 and 1.09.2017 to this effect. But, the APARs of executives mentioned in **Annexure-‘A’** are yet to received in this office.

It is once again requested to look into the matter and arrange to forward the copy of APARs of all Telecom Finance executives (A.Os and above) up to the period ending 31st March 2016 duly Reported/Reviewed/Communicated and having been acknowledged by the executive concerned to **Confidential Secretary to Director (Finance), CO BSNL, Room No.211, Second Floor, Eastern Court Building, Janpath, New Delhi-110001, immediately.**

(S.D.Jhingan)

Dy. General Manager (SEA)

Encl- As Above